

Neighbourhood Plan Steering Group Meeting 27th February 2017

Next meeting – Inception Meeting 4th April 6.30pm.

Attendees	Apologies
Chair PF – Peter Fane	BH Bridget Hodge
MF Miranda Fyfe	Green Belt and Access – IH Ian Hodge
Accountability JR- Jim Rickard	Transport and Travel JC- Jim Chisholm
Clerk BW - Beckie Whitehouse	Howard and Barbara Kettel
Village Amenities SB- Sophi Berridge	
Katherine McGilly	
Steve Annetts	

1. Progress Plan – Jim took us through the plan and introduced the new format (attached)

2. Cambridgeshire Acre Update

Housing needs survey – the letters will be sent out to residents in March

Inception meeting will be 6.30pm 4th April. Beckie will liaise with Mark Deas to see exactly what we need to do/bring before the meeting.

3. Reports from Task and Finish Group and Policy Writing workshop at South Cambs. Andrew Ashcroft led the interactive training that Bridget, Beckie and Jim attended. The presentation will be forwarded once Beckie has received it electronically.

4. Reports from Spot Light Groups.

The only group we have received an update from is Village Amenities.

This has raised some concerns.

5. Report from PC meetings – Terms of Ref not yet agreed by PCs

6. PC Annual Parish Meetings

- Stapleford 12th April 7.30pm – Miranda will attend and give a brief update/presentation (with PCs agreement)
- Great Shelford 19th April 7.30pm – Jim will attend and give a brief update/presentation (with PCs agreement)

Peter Fane gave a brief update on the Parochial Charity in Great Shelford and plan proposals for affordable housing in the Green Belt off Cambridge Road.

7. Finance and Budget – We now have a bank account. Work has begun on a budget. Mark Deas will provide further advice and support at the meeting in April.

8. Dates of future meetings and other events – the next meeting will be the inception meeting with Cambridgeshire Acre 6.30pm on 4th April place to be confirmed but most likely Community Room on Cox' Close.