

## Neighbourhood Plan Steering Group Meeting 28<sup>th</sup> June 2017

Attendees	Apologies
Chair PF – Peter Fane	SB - Sophi Berridge : Village Amenities
Clerk BW - Beckie Whitehouse	Vice Chair MF- Miranda Fyfe
BH - Bridget Hodge	BK - Barbara Kettel: Transport and Travel
NP – Nigel Pett	Howard Kettel
IH – Ian Hodge: Greenbelt and countryside access	

Sophie Berridge has resigned from being the chair of the Village Amenities Group as has Jim Rickard from the Steering Group.

1. Funding update – BW is working on securing our funding. It was resolved we are in a position to go ahead with Cambridgeshire Acre. A further conversation is needed with Mark Deas. **Action PF.**  
A meeting is required with offices from SC to ensure we fully understand the implications of the local plan on our Neighbourhood Plan. **Action BW.**
2. Housing Survey update to seek a further update on when we should expect it. **Action PF.**

There was considerable discussion concerning Scott Properties and the land between Mingle Lane and Hinton Way and Phil Grant and the apex land on Haverhill Road (Stapleford).

3. Village event responses – NP just spoke to people at the Stapleford Village Weekend. The banner didn't arrive in time and it has been sent back.  
For the Shelford Feast there will be some boards with maps and information on that people can write on. The idea of voting with balls or chips is still being thought through. As the Feast is to raise money there will also be a guess the weight of the cake competition. **Action BH**
4. Updates from Spotlight groups. The possibility of a 5<sup>th</sup> group looking at the centre of Great Shelford was discussed it was decided that this should be a sub-group of the Village Amenities group.
5. Finances

Before opening the Stapleford and Great Shelford Neighbourhood Plan Account

	Income	Expenditure	Totals
Stapleford PC	2000.00		<b>2000.00</b>
Great Shelford PC	2000.00		<b>4000.00</b>
Expenditure			
Bridget Smith		105.50	<b>3894.50</b>
Frances Richardson		30.00	<b>3864.50</b>

Stapleford and Great Shelford Neighbourhood Plan Bank Account

	Income	Expenditure	Vn	cheque no
From Parish councils	3864.50			
Cambridgeshire Acre		480.00	1	1
Clerk Hours		1343.00	2	2
Miranda Fyfe		191.30	3	3

Bank Reconciliation 30<sup>th</sup> May

Balance 28 <sup>th</sup> April	3864.50
Paid out	191.30
<b>Balance 30<sup>th</sup> May</b>	<b>3673.20</b>

6. Any other business

To consider a Landscape Assessment at a future meeting. **Action BH**